

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
April 22, 2014**

The South Middleton Board of School Directors met on April 22, 2014, in the Iron Forge Educational Center Board Room for a Regular School Board Meeting. The President, Mr. Thomas Merlie, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear - Absent
Mr. Michael Berk
Mrs. Shelly Capozzi
Mr. Thomas Hayes
Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie
Mr. Paul Slifko - Absent
Mr. Robert Winters
Mr. Scott Witwer

Administrative Staff

Dr. Alan Moyer, Superintendent
Dr. Joseph Mancuso, Assistant Superintendent
David Bitner, Assist. Principal - YBMS
Connie Connolly, Director of Special Education
Mark Correll, Assist. Principal
Tina Darchicourt – Assist. Business Manager
Patrick Dieter – Athletic Director
Andrew Glantz – Director of Buildings/Grounds
Joel Hain, Principal – BSHS
Dennis Royer, Network Administrator
Sharonn Williams – Director of Instructional Technology

Student Representatives

Derek Snyder
Helene Tiley - Absent

Visitors

See attachment to the minutes.

Board Secretary

Richard R. Vensel - Absent

Solicitor

Philip H. Spare

OATH OF OFFICE

The Oath of Office was administered to Elizabeth Meikrantz by Lisa DeGregorio

INTRODUCTIONS AND RECOGNITION

Dr. Moyer introduced Ms. Trisha Reed. She will be the new Principal at the Iron Forge Educational Center, beginning July 1, 2014.

CITIZENS PARTICIPATION – None

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT/STUDENT REPRESENTATIVES

Dr. Moyer welcomed Mrs. Meikrantz and thanked the Board for their use of Agenda Manager. He also reported that Mr. Vensel stopped by the office for a short visit last week.

Act 34 Hearing for the IFEC Renovation Project is scheduled for Tuesday, May 13, 2014 at 6:00 p.m. in the District Board Room. A meeting with our neighbors is scheduled for May 1, 2014 at 7:00 p.m. in the District Board Room.

A draft copy of the District Newsletter was distributed to Board members, thanks to the efforts of Maryalice Bond. Mr. Berk asked that printed copies of the Newsletter be distributed to local businesses, doctor offices, etc.

Derek Snyder mentioned the upcoming Jazz Festival on Saturday, April 26, 2014 at 6:00 p.m. in Brenneman Auditorium. Thursday, May 1, 2014 is Graduation Project Day and Friday, May 2, 2014 is the BSHS Prom at West Shore Country Club. Derek also said that we will begin serving breakfast to students on May 1, 2014 at the BSHS Cafeteria.

ACCEPTANCE OF MINUTES

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board accepts the minutes from April 7 and April 10, 2014, meetings. It was noted that a correction be made to the April 7, 2014 minutes changing Mrs. Winters to Mr. Winters. Mr. Berk made the motion to amend, seconded by Mrs. Capozzi. **The motion passed unanimously.**

FINANCIAL REPORT

Mr. Winters made a motion, seconded by Mr. Berk, that the Board approves the following:

That the Board approves the Treasurer's Report for March 2014.

That the Board approves the bills for March 2014 - Payment of bills represented by checks #50070 to #50187 inclusive, in the amount of \$2,062,179.74.

That the Board approves the Student Activity Funds for March 2014 - Pursuant to Section 511 of Public School Code, represented by checks #14701 to #14720, inclusive, in the amount of \$9,701.83, and are enclosed with the financial report.

That the Board approves the requisitions payable from the Capital Reserve Fund (PSDLAF) for March 2014, represented by checks #22310 to #22311 in the amount of \$12,677.16.

That the Board approves the requisitions payable from the Construction Fund (PLGIT) for March 2014, in the amount of \$243,042.41, for Crabtree Rohrbaugh & Associates, Invoices #5 and #6.

The motion passed unanimously.

NOTICES AND COMMUNICATIONS – None

BOARD COMMITTEE REPORTS

Policy Committee – Mrs. Capozzi

Mrs. Capozzi reported that the committee met earlier this evening. Mr. Spare reviewed the service that PSBA provides to merge the employee sections of the SMSD's Policy Manual. The committee also reviewed re-posting all of the policies on the website.

Technology Committee – Mr. Hayes

Mr. Hayes reported that the committee met earlier this evening. They reviewed the technology budget, a survey collection data instrument, the 2014 Bubbler Boot Camp, and a Rice Tech Fair that will be held at Rice.

Budget Committee

- **Technology** – Mr. Royer presented the 2014-2015 technology budget.
- **Athletic** – Mr. Dieter reviewed the 2014-2015 athletic budget.
- **Maintenance** – Mr. Glantz reviewed the 2014-2015 building/grounds budget.

NEW BUSINESS

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the agenda of April 22, 2014, with all corrections as indicated. **The motion passed unanimously.**

Mrs. Capozzi made a motion, seconded by Mr. Hayes, that the Board approves contracting with PSBA to provide assistance with the merge of the employment sections of the South Middleton School District Policy Manual at a cost not-to-exceed \$1,500.00. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Winters, that the Board approves the agreement between South Middleton School District and Pel Industries, whereby permission is granted to use the school's name and/or logo on merchandise provided to the Target store. By granting permission, royalties generated from this product will be sent to the school district. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the formation of a new student activity club, UNICEF Club Activities Fund, at the Boiling Springs High School. The purpose of the club is to educate, advocate, and fundraise to help in the many efforts UNICEF puts forth. **The motion passed unanimously.**

Mrs. Capozzi made a motion, seconded by Mr. Winters, that the Board approves the 2014-2015 Yellow Breeches Middle School Planning Guide as reviewed by the Education Committee on April 7, 2014. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the letter of agreement between NHS Autism School and the South Middleton School District to provide extended school year educational programming for four (4) students. The cost for this service is \$93.85/student/per day for 23 days. The school will be open from June 23, 2014 – July 24, 2014, and will be closed on July 4, 2014. (The cost per student remains the same as the 2012-2013 school year.) **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Hayes, that the Board awards the bid for the Iron Forge Educational Center renovation asbestos removal contract to EHC Associates. **The motion passed unanimously.**

Mr. Hayes made a motion, seconded by Mr. Berk, that the Board approves the agreement between Q.A.+ , Inc. and the South Middleton School District to provide "Owner's Quality Assurance Services," for the Iron Forge Educational Center Construction Project. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Hayes, that the Board approves the Act 34 Hearing Booklet for the Iron Forge Educational Center Renovation Project. **The motion passed unanimously.**

Personnel Items

Administration

Resignation

Mrs. Capozzi made a motion, seconded by Mr. Berk, that the Board accepts, with regret, the resignation of Dr. Janet W. Adams, from the position of Principal at the Iron Forge Educational Center, effective June 30, 2014. **The motion passed unanimously.**

Employment

Mrs. Capozzi made a motion, seconded by Mr. Hayes, that the Board employs the following administrative personnel:

Trisha L. Neibert Reed

Position: IFEC Principal (replacing Dr. Janet W. Adams)

Salary: \$78,500
Starting Date: July 1, 2014

Professional

Employment

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the following items in a block motion:

The Board approved the employment of the following short-term professional personnel:

Name: Barbara L. Kulik
Position: Family/Consumer Science Teacher (YBMS – replacing Kathy Furr)
Salary: \$42,601 (pro-rated), Master's, Step 1
Starting Date: From approximately 4/21/14 through the end of the 2013/2014 school year

Extra Duty – Employment

The Board approved the following extra duty, co-curricular positions:

Kathy Ryan – Calendar/Clerical Support for 2014-2015 District Calendar - \$556.00
Robert Waynick – 2017 Class Advisor - \$111.00 (pro-rated for the 2013-2014 school year)

Employment – Professional Substitutes

The Board approved adding the following to the professional substitute list for the 2013-2014 school year:

Name: Erik Potter
Certification: Health/Physical Education

Name: Emily Cramer
Certification: Elementary/Mid-Level Math

Employment – Summer School

The Board approved the following 2014 summer school teachers at \$24.00/hr:

Brandon Deitch – Social Studies
Al Mills – Biology
Tammy Eads – Special Education
Loretta Garman – Health/Physical Education
Jessica Raber – Spanish
Amanda Rhoads – Math
Michael Miller – English

Request for Childrearing Leave

The Board approved the request from Christa Souder, 4th grade teacher at IFEC, for a

childrearing leave of absence, from the beginning of the 2014-2015 school year until approximately the end of the second marking period in January 2015 (1/20/15).

Volunteer Coaches

The Board approved the following volunteer coaches:

MS Volleyball: Greg Hench, Sandy Forbes, Michelle McBride
Varsity Baseball: Ryan Kimmel, Batting Practice Assist.

Classified

Employment

The Board approved adding the following to the classified substitute list for the 2013-2014 school year:

Michele Davis
Position: Substitute Classroom Aide
Salary: \$10.14/hr.

Rachael Picard
Position: Substitute Classroom Aide
Salary: \$10.14/hr.

The motion passed unanimously.

CITIZENS PARTICIPATION

Justin Weibley spoke regarding the Eagle Scout Merit Badge he is working on. The badge is for Citizenship in Community and Community Communications.

ANNOUNCEMENTS AND INFORMATION ITEMS - None

ADJOURNMENT

Mr. Berk made a motion, seconded by Mr. Hayes, to adjourn the regular meeting at 8:13 p.m. **The motion was unanimously approved.**

The Board went into Executive Session from 8:21 p.m. to 8:42 p.m. for the district solicitor to update the Board on a legal issue.

Respectfully Submitted,

Tina L. Darchicourt
Assistant Board Secretary